

October 23, 2018 Milford Aging Services Committee Meeting Minutes

Meeting called to order at 5:35 by Susan Burkey..

Open Meeting Act Requirement has been met.

Roll call: Roy Cast, Vi Stutzman, Ray Hostetler, Jeff Baker, interim center manager, Sandy Shaw, Jeanne Hoggins, Kathy Ruzicka and Joyce Daake. Pat Rixtine was also in attendance.

Minutes of the September 25, 2018 meeting were reviewed.

Susan Burkey, motion to accept as published.

Roy Hostetler, second. All in favor, aye. Motion carried.

Managers Report documents distributed for review. Interim manager, Sandra Shaw presented the report.

Joyce Daake, motion to accept managers report.

Roy Cast, second. All in favor, aye. Motion carried.

Financial Report was reviewed by Jeanne Hoggins, Milford City Clerk.

Joyce Daake, motion to accept financial report.

Roy Cast, second. All in favor, aye. Motion carried.

New Business:

A, Jeff Baker updated the board on repairs being made to the building to correct the water damage. The decision to use an out of tow contractor to install commercial grade rain gutters with a lifetime guarantee was made by the City Council. Once work is completed, it was suggested that we use Potato Bake donations to pay the bill. Action will be discussed and finalized at our next meeting.

Repair of the the elevator was discussed. The repairman was contacted and has an appointment here Thursday morning to access the situation. We need to know what it will cost to fix, what the cost would be to replace it and are there alternatives. Gary TeSelle is to research alternatives and acquire bids.

B. Finding volunteer drivers during harvest is a problem. Several options were discussed, action was tabled until our November meeting when Seward County Transit will provide information regarding their services and what it would mean to Milford residents.

C. Kitchen cleanliness was discussed. Mavis is doing her job as assigned. It is the responsibility of the manager to make sure appliances and counters are wiped down and clean before the end of business on a daily basis.

D. The garage has been swept and leaves removed. It needs to be swept regularly.

E. Kathy Ruzika reported on the computer system that was originally rejected by Seward County. New negotiations are in process. Aging Partners' IT people will be here in November to access the strength of our internet connection. They will provide a computer and monitor. Special

licensed software will be provided for the first year. Licensing the software annually will be our responsibility.

Kathy Ruzicka is our only contact and once the system is in place information will upload to Ageing Partners daily.

Susan Burkey, motion to adjourn. Meeting adjourned.

Joyce Daake, secretary